

Fred Gauna

3725 36th Lane

Avondale, CO 81022

719-406-5234

f.gauna@hotmail.com

Med Synergies Headquarters

Two MacArthur Ridge

909 Hidden Ridge, Suite 300

Irving, TX 75038

ATTN: John R. Thomas

Chief Executive Officer

Med Synergies Headquarters

Two MacArthur Ridge

909 Hidden Ridge, Suite 300

Irving, TX 75038

Chief Executive Officer

John R. Thomas

My name is Fred Gauna. I am submitting my application for the Senior HR Business Partner position located in Tacoma, WA. I found the position at Indeed.com

I feel my extensive background provides me the qualifications needed to successfully fill the position. I have worked in a variety of positions in Human Resource which required effective communication skills, mentoring, analysis skills, strong work ethic, and displaying the highest level of professionalism. I have worked in recruiting and retention, establishing policies and procedures, as well as, conducting statistical analysis and trends within the organizations. As a non-traditional student, BA in Business Management, I can combine which I have learned through hands-on experience with classroom instruction.

I have always enjoyed working with people and helping an organization advance in the business world. I look forward to analyzing data to determine the most appropriate direction to take. With my background and experience, I hope to become a positive force within the company. I hope I will be allowed to share in your organization's culture and vision.

I look forward to the opportunity to discuss my fit in the Med Synergies, Inc. family. To this end, I will contact you within two weeks to check on the status of my application. Thank you for your consideration.

Sincerely,

Fred Gauna